



## Support Services, Administrative, and Legal

Vistra provides administrative, clerical, and legal task support services for the U.S. Attorney's Office (USAO) in the Southern District of Florida. We apply expertise to fight healthcare fraud through research, data collection and analysis, reporting, and community outreach; Vistra acts as a liaison to the community by writing and supporting court filings, reviewing and examining complex cases, managing mail delivery, and assisting in the production of trial exhibits.

### Past Performance



A total of 13 contractor personnel are assigned to 12 labor categories and work in multiple client-site locations, performing full-time duties to meet all of the U.S. Attorney's Office's objectives. Our work spans four USAO offices within the Southern District of Florida, including those in Miami and West Palm Beach.

Specific professional personnel managed by Vistra's corporate headquarters are as follows:

- Administrative Clerk
- Community Liaison Specialist
- Healthcare Fraud Nurse Investigator
- Information Systems Specialist
- Legal Assistant - Collateral Litigation and Criminal Executive
- Paralegals: Criminal Enforcement, Letter Rogatory Paralegals
- Reasonable Accommodations Paralegal
- Records Examiner/Analyst
- Security Assistant

### Contact Information

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